

Pastoral Council Minutes May 14, 2024

Members Present: Dawn Kunz (Chairperson - At Large), Sandy Schuller (Finance Commission), Jackie Aldrich (Outgoing At Large), Jerry Munley (Worship Commission), Roy Peterson (At Large), Meng Yambao (At Large), Dave Jandris (Vice-Chairperson - At Large), Pat O'Donnell (At Large), Margaret Wagner (Service/Outreach Commission), Ted Kmiotec (Knights of Columbus), Fr. Ed Howe, CR (parochial Vicar), Deacon Bob, Lynda Wagner (At Large), Marlene Clark (Parish Life Commission), Chris Hannigan-Wiehn (Education Commission – Religious Formation), Fr. Norbert Raszeja, CR (Pastor), and Sue Gosewehr (Recorder)

Members Not Present: Jonah Tran (Youth Ministry), as well as Representative from Education Commission (School)

The meeting opened with Eucharistic Revival Prayer and Mission Statement

BUSINESS ITEMS

Minutes of the April 9, 2024 Meeting were approved as written (Jerry M-1st, Marlene C-2nd)

Introductions and welcome to new members, Roy Peterson and Meng Yambao

Commission Highlights – Please upload to drive before meeting – provide alternates to attend meeting if representative is not able to attend

- Religious Formation – School – No Representative – report sent to Dawn K
 - April
 - Solar Eclipse with glasses provided
 - Auction Fundraiser – Taylor Swift Party
 - Ribbon Ceremony
 - Fun Run for Technology
 - Daddy/Daughter Dance
 - School play
 - May
 - First Communion
 - Teacher Appreciation
 - Q & U Wedding
 - 8th Grade Activities
 - Graduation
- Religious Formation–Youth Ministry–Jonah T (not present–last day of school)–report sent to Dawn K
 - Sunday Night closing Mass – blessed by Fr. Norbert
 - Past events/activities
 - Wednesday Evening done
 - Helped with St. Vincent de Paul truck
 - 2nd Discovery Retreat
 - Selling Mother's Day Spiritual Bouquets
 - Upcoming events/activities
 - Will sell Father's Day Spiritual Bouquets
 - May 19 & August 18 Car Washes

- 1-day Diocesan Steubenville Conference on June 1 has 36 signed up
- June 19 Great America Outing
- June 23-29-28 youth, 7 adults, 1 seminarian will attend Summer Mission Trip to Nashville
- July 9 Go Mad
- July 12-14 - Steubenville Conferences – full w/waiting list
- Jubilee for Youth in 2025
- Parish Picnic August 25
- September 8 First meeting in the fall
- Worship Commission – Report on drive – Jerry M
 - Easter Vigil
 - Schedule practice?
 - Use binder for readings
 - Communicate readings to lectors
 - Provide written instructions at sign-up
 - Liked set-up of gym – better flow
 - Suggested ushers in the gym next year
 - Suggested 6 EM's for Christmas and Easter – for back chairs and side chapel
 - Discussions
 - Where EM's stand for distribution
 - First Communion at Easter Vigil – priest should minister
 - Eucharistic Minister positions
- Finance Council – Sandy Schuller
 - Cancelled March Meeting
 - April Meeting
 - Roofing Project – phase 2
 - Under way
 - Necessary to complete
 - Deacon Bob – Roof is essentially complete
 - Safety fence needs to be installed
 - Have not begun budgeting for next year
 - Completing necessary projects before next year
 - Tomorrow's meeting will set priorities
 - New Rep from Administration next year
 - Deacon Bob – Finance – 3 tier plan – completed by end of summer
 - Priorities from Diocesan report
 - Roof
 - Parking Lot
 - Carpet
 - Ceiling Tiles
 - Lighting
 - Brick & Mortar type things

- Locker Rooms
 - Sump Pumps
 - Roof AC Units
- Deanery Report – Jackie Aldrich – Report on Drive
 - Bishop wants to revamp ways meetings take place at Deanery
 - September 14 Regional Event at Montini
 - October Day of Giving at individual parishes
 - Full minutes on drive
- Religious Formation – Religious Education – Chris Hannigan-Wiehn
 - Hired Alison Chandler as new DRE – will begin June 3
 - Has Catechetical Leadership Certificate
 - Will be in charge of Adult Faith Formation, Order of Christian Initiation of Adults, and Religious Education
 - First Communions May 4 at 10 am (RE – 52 students) and 1 pm (school – 22 students)
 - Catechists being secured for next year – two new
 - Two baptisms June 16 – 6 & 8 years old
- Service/Outreach Commission – Margaret Wagner – no report – meeting Saturday
 - Knights of Columbus
 - Blood Drive June 1
 - Tootsie Roll distribution at Jewel in May & June, on the streets in September
 - Cubs/Sox ticket raffle
 - Kids will be asked to make banners for Right to Life
 - March for Life in Springfield
 - 8 Knights volunteered at Pantry
 - Saturday – Victor Cardosi Awards – presented to Fr. Norbert
 - Presented to those who have dedicated life to volunteerism
- Parish Life Commission – Marlene Clark
 - Chili Cook-off 2025
 - Council of Catholic Women
 - Woman of the Year – Margaret Wagner
 - May Banquet in Activity Center – 48 people attended
 - May Crowning
 - Need President and Vice-President
 - Parish Picnic in August – Chris Hannigan-Wiehn will coordinate
 - Last Hospitality Sunday
 - Largest attendance of year
 - Need to promote more
 - Donations - \$853 for the year
 - Door Stoppers are not returned where they belong
 - Encuentro – Pentecost Readings in 3 languages
- Deacon Bob

- Secured presenter for Parish Mission in November
 - Presenter for Adult Faith Formation Synod on Synodality in August, September, October
 - Fr. Mark may want to meet with Pastoral Council in mid-July
 - Principal, Liz Driscoll has resigned – job posted on diocesan web site
 - Web site
 - Passively designed
 - Needs to be more pro-active
 - Will provide guidance
 - Financial campaign at some time in the near future
 - Parish Strategy
 - Building repairs
 - Invite members back
 - 10-year plan for facilities – strategy group
 - Parish Renewal
 - Bring people, especially young adults, back to Mass
 - Meeting space secured for renewal
 - Books available
 - Margaret – need to develop leadership & volunteerism
 - Topic for next meeting
 - Activity Center
 - Mic replaced on Podium
 - Stand with mic for floor jacks
 - Need to address reverberation
 - Sound panels
 - Change direction of speakers
 - Will set up for any events
 - Fr. Ed – no one “in charge” of rooms – Activity Center, Gym, etc.
 - 3-phase project
 - Phase 1 – talk to Deacon Bob about needs
 - Phase 2 – written instructions provided
 - Phase 3 – replace/redirect speakers toward audience
- Fr. Norbert’s Comments
 - Fr. Mark in contact with Fr. Norbert
 - Fr. Norbert & Fr. Ed leave Sunday, June 30
 - Fr. Mark & Fr. Juan arrive Monday, July 1
 - Niki Kanzia – person in schools office at diocese
 - Diocesan offices not readily available
 - Grateful for Knights of Columbus nomination for Victor Cardosi award
 - Has been interesting working here
 - Welcome new members to council

- Thanks to Dawn
- Jean, business manager, being replaced by Kimberly, Fr. Mark's business manager – Jean contacted her to invite her to accept position
- Fr. Juan Hernandez – part time associate, part time at diocese

The meeting closed with prayer

Next Meeting: Tuesday, September 10 at 7 pm in Room 112

March Meeting - Opening Prayer – Eucharistic Revival Prayer

Closing Prayer – Roy P

Please upload written reports into the shared drive, monthly meeting as soon as possible