



Saint Scholastica School Remote Learning Plan 2020 - 2021

Purpose

Saint Scholastica School has established the following Remote Learning Plan as an alternative way of delivering instruction to students when school cannot be in session due to inclement weather or other instances. It is meant to be utilized as an educational opportunity for students to minimize instructional loss and therefore, activities should not be viewed as optional but rather as required. Finally, it provides teachers and students the opportunity to collaborate virtually and develop digital skills.

Attendance

Remote Learning days will be counted as attendance days where students learn virtually from home. These days will be announced in advance, if possible, through SchoolSpeak and through various other school community communications. When school cannot be in session, attendance is taken by logging into SchoolSpeak. This must be done daily.

Assignments

Grade K-2 students will use Seesaw to receive their assignments and grades 3-8 students will use Google Classroom. Teachers may send an email or post assignments on SchoolSpeak as well as through these platforms. Assignments will be posted by 9:00 am on the Remote Learning day.

Lessons and/or resources will be provided for PE, Art, Technology, and Music. There may be no required assignments for these classes during Remote Learning days.

Assignments given are due by the posted due date. If a student cannot complete the assignment by the given due date, parents should notify the teacher so other arrangements can be made.

Grading

Assignments will be graded in accordance with school policy. The work will be counted toward the student's final grade for the trimester. Students are expected to work independently on their assignment with occasional guidance from parents as needed.

Responsibilities

Responsibilities of teachers:

- Provide resources for student learning and engagement for content that would have been addressed if school was in session

- Provide a lesson that addresses instruction of a learning target, practice, application and assessment
- Set specific times for student and parent communication. Teachers will be available online from 9:00 am to 2:00 pm daily via email and through the online learning platform. At other times, teachers will respond to emails within 24 hours.
- Create ways of assessing student understanding through assignments, video check-ins and projects
- Provide accommodations for students with ISPs or Educational Plans
- Reach out to students virtually via Zoom or Google Meet as directed by grade level. Students will have synchronous learning up to 2 ½ hours per day and total learning time of up to 5 hours per day
- Publish grades on SchoolSpeak a minimum of once per week to communicate student progress
- Be flexible and understanding of parent and student situations

Responsibilities of parents

- Ensure students are ready to access the Remote Learning plan
- Contact teachers if the assignment is not understood
- Contact the school if online access or a device is needed
- Check for communication from the teachers or school regarding Remote Learning days
- Monitor and support your student's participation in the Remote Learning Plan
- Review your student's progress in the Remote Learning Plan

Responsibilities of students

- Give feedback to teachers via assignments and assessments
- Attend video conferences (this is class time)
- Follow video conferencing guidelines (see below)
- Reach out with questions or concerns
- Engage in online discussions via the online platform and other technologies
- Complete assignments and assessments on time
- If you have difficulty in completing an assignment, parents or students need to contact either your teacher or Miss Driscoll ldriscoll@stscholasticaschool.org

Video-Conferencing Guidelines

- Be on time for your meeting
- Turn on video
- Use your real name so the teacher knows who would like to enter the meeting
- Mute your microphone when not speaking to minimize background noise
- Only post chat messages relevant to the lesson
- Stay focused and engaged
- No eating during the meeting

We will continue to collaborate with parents, teachers and students and we work to facilitate a Remote Learning Plan that maximizes instruction for students when school is not in session. We appreciate the flexibility and dedication of all stakeholders as we work to clarify our plan.